

GRANT AGREEMENT

BETWEEN

THE NORWEGIAN MINISTRY OF FOREIGN AFFAIRS

AND

THE CENTRAL ELECTIONS COMMISSION
REGARDING

PAL- 16/0031 CENTRAL ELECTIONS COMMISSION 2018

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TABLE OF CONTENTS

1 SCOPE AND OBJECTIVES.....3

2 REPRESENTATION AND COMMUNICATION.....4

3 PROJECT IMPLEMENTATION.....4

4 THE GRANT.....4

5 DISBURSEMENTS.....5

6 CONTRIBUTION OF THE PARTNER.....5

7 FINANCIAL REPORTS.....5

8 AUDIT.....7

9 FINAL REPORT.....7

10 FOLLOW-UP MEASURES.....8

11 PROCUREMENT.....8

12 PROJECT ASSETS.....8

13 CONFLICT OF INTEREST.....9

14 FINANCIAL IRREGULARITIES.....9

15 TRANSPARENCY.....10

16 VERIFICATION.....11

17 RESERVATIONS.....11

18 LIABILITY.....11

19 DURATION, AMENDMENT AND TERMINATION.....12

20 RETURN OF INTEREST AND UNUSED FUNDS.....12

21 DISPUTE RESOLUTION.....12

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THIS AGREEMENT (the Agreement) is entered into between the NORWEGIAN MINISTRY OF FOREIGN AFFAIRS (MFA) and the Central Elections Commission (the Partner) (jointly referred to as the Parties).

WHEREAS the Partner in e-mail dated 7 November 2017 has requested Norway for support to Central Elections Commission 2018 and

WHEREAS MFA has decided to comply with the request;

NOW THEREFORE the Parties have agreed as follows:

1 SCOPE AND OBJECTIVES

1.1 This Agreement, including all annexes, set forth the terms and procedures for MFA's financial support to the project titled PAL-16/0031 Central Elections Commission 2018 (the Project). The Project is further described in the application dated 16 may 2018 (the Application) and the estimated costs of the Project are indicated in the budget attached as Annex A.

1.2 The Parties expect the Project to be implemented between July 2018 and June 2019 (the Support Period).

1.3 The expected results of the Project are as follows:

Palestinian women are politically empowered and enabled (outcome 1).

Increased capacities and opportunities of women in the political arena (output 1.1)

Enhanced advocacy efforts and awareness raising to promote women's participation in the political sphere (output 1.2)

Media representatives are capable of providing accurate elections coverage and productions (outcome 2)

Enhanced capacities of 90 media representatives on accurate media coverage of elections (output 2.1)

Enhanced capacities of 120 media students in four universities (output 2.2)

Enhanced partnership with the political parties (outcome 3)

Enhanced elections awareness among representatives of political parties on the electoral system (output 3.1)

Enhanced networking relations with elections management bodies (outcome 4)

Enhanced work performance at all levels (output 4.1)

Enhanced and sustained institutional capacities of the CEC (outcome 5)

Enhanced work environment and functions of CEC district offices (output 5.1)

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The full results framework is as set out in Annex B.
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- 1.4 Any significant deviations from or changes to the Application or approved implementation plans or budgets are subject to written agreement between the Parties.

2 REPRESENTATION AND COMMUNICATION

- 2.1 The Representative Office of Norway to the Palestinian Authority is competent to act on behalf of MFA. All communication to MFA regarding this Agreement shall be directed to:

Representation.rep.off.alram@mfa.no

- 2.2 The Chief Executive Officer is competent to act on behalf of the Partner. All communication to the Partner regarding this Agreement shall be directed to:

ashuaibi@elections.ps

- 2.3 The Parties may give notice of other contact information to replace the above.

- 2.4 MFA’s agreement number and agreement title shall be stated in all correspondence regarding this Agreement, including disbursement requests and repayment of unused funds.

3 PROJECT IMPLEMENTATION

- 3.1 The Parties shall communicate and cooperate fully in order to arrange for the successful achievement of Project objectives. To this end, the Parties shall immediately inform each other of any circumstances likely to hamper or delay the successful implementation of the Project.

- 3.2 The Partner shall have the overall responsibility for planning, implementing, reporting and monitoring of the Project, and shall:

- a) implement the Project in accordance with the latest agreed Application, including implementation plan and budget;
- b) exercise the necessary diligence, efficiency and transparency in line with best practise principles;
- c) ensure sound financial management of the Project, including that all Project funds are satisfactorily accounted for;
- d) keep MFA informed of any plans for major organisational changes;
- e) ensure that all permits, import licenses and foreign exchange permissions that are or may be required are granted;
- f) be solely responsible for any adverse effects of the Project;

- 3.3 The Partner shall identify, assess and mitigate any relevant risks associated with the implementation of the Project, including the risk of corruption and other financial irregularities, and any potential negative effects that the Project may have on the environment and climate, gender equality and human rights.

4 THE GRANT

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- 4.1 MFA shall, subject to Norwegian parliamentary appropriations, provide a financial grant not exceeding NOK 1 600 000 (Norwegian Kroner one million sixhundredthousand) (the Grant).
- 4.2 The Grant, including accrued interest, shall be used exclusively to finance the actual costs of the implementation of the Project during the Support Period.
- 4.3 The Partner shall acknowledge MFA's support to the Project in all publications and other materials issued in relation to the Project. MFA's logotype will be provided by MFA upon request. All use of MFA's logotype must be approved by MFA.

5 DISBURSEMENTS

- 5.1 The Grant shall be disbursed in advance instalments based on the financial need of the Project for the upcoming period, which shall not exceed six months. The disbursements shall be made upon MFA's receipt of written disbursement requests from the Partner describing the financial need for the period in question.
- 5.2 Financial need refers to the budgeted expenditures for the upcoming period, less any funds available to the Project from all other sources during the same period.
- 5.3 The financial need shall be documented through an updated financial statement for the Project and a reference to the latest approved implementation plan and budget.
- 5.4 The disbursement requests shall be signed by Deputy Chief Executive Officer of the Partner. A confirmation that the Project is being implemented in accordance with the Agreement shall be included in the disbursement requests.
- 5.5 All disbursements are conditional upon the Partner's continued compliance with the requirements in the Agreement, including the timely fulfilment of reporting obligations.
- 5.6 All disbursements will be made in NOK to the following separate bank account:

Name of the account:	Central Elections Commission
Account no.:	628650/518
IBAN no.:	PS39 ARAB 0000 0000 9030 6286 5051 8
Name and address of the bank:	Arab Bank, AlBireh Branch
Swift/BIC code:	arabps22030
Currency of the account:	USD

- 5.7 The Partner shall immediately acknowledge receipt of the funds in writing. The amount received shall be stated as well as the date of receipt and the exchange rate applied. The Partner shall make the funds available to the Project without delay.

6 CONTRIBUTION OF THE PARTNER

- 6.1 The Partner shall provide sufficient and qualified personnel and all financial as well as other resources that may be required, over and above the Grant, in order to implement the Project as planned.

7 REPORTING AND OTHER DOCUMENTATION

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7.1 The following shall be submitted by the Grant Recipient to MFA:

- a) A **progress report** covering the period from July to December 2018 shall be submitted to MFA by 1 February 2019. MFA's standard reporting format shall be used.
- b) A **financial report** covering the period from July to December 2018 shall be submitted to MFA by 1 February 2019. The final financial report shall cover the entire Support Period and shall be submitted along with the final report referred to in article 9.

The financial reports shall comprise financial statements with a comparison to the approved budget, as well as an explanation of any deviations from the budget. It shall be certified by the financial controller as well as by an authorized representative of the Partner.

The financial statements shall be set up in a way that allows for direct comparison with the approved budget, using the same currency and budget line items. They shall, as a minimum, include:

- a) the accounting principles applied;
 - b) income from all sources, including bank interest. MFA's contribution shall be specified;
 - c) expenses charged/capitalised in the relevant reporting period;
 - d) expenses charged/capitalised from start-up of the Project to the end of the reporting period;
 - e) unused funds as per the reporting date;
 - f) balance sheet, when required in accordance with the accounting principles applied; explanatory notes including a description of the accounting policies used and any other explanatory material necessary for transparent financial reporting of the Project.
- c) An **audit report** covering the annual financial statements of the Project shall be submitted to MFA by 31 October 2019. The audit report shall comply with the requirements set out in article 8. The management letter (matters for governance attention) shall be attached to the audit report.
 - d) An updated **implementation plan and budget** covering the period from January to June 2019 shall be submitted to MFA by 15 November 2018. The implementation plan and budget shall be set up in a way that allows for direct comparison with the description of the use of funds in the latest approved Application and shall be signed by an authorised representative of the Partner.

The implementation plan shall be directly related to the results framework and shall specify planned activities and outputs as well as time schedules for the upcoming reporting period.

The updated budget shall be based on the approved budget and include estimated income to the Project from all sources as well as planned expenditures for the upcoming period. The estimated financial need of the Project in the next reporting period shall be clearly stated.

Deviations between the approved budget and the expenses charged/capitalised shall be highlighted with information on both nominal amounts and percentage of each deviation. The Partner shall include a written explanation of any deviations amounting to more than 10 % from a budget line

e) A **final report** for the Support Period shall be submitted to MFA no later than three months after the end of the Support Period. MFA's standard reporting format shall be used.

7.2 If the Grant Recipient is unable to meet the deadlines set out above, MFA shall be informed immediately.

7.3 All implementation plans, budgets and reports shall be approved in writing by MFA unless otherwise agreed by the Parties.

8 AUDIT

8.1 The financial statement for the entire support period shall be audited, and the audit report shall be submitted to MFA within 4 months after the end of the Project.

8.2 Any other document from the auditor significant to the implementation of the Project, as well as the Partner's comments thereto, shall be submitted to MFA within the same deadline.

8.3 The audit shall be carried out by an independent chartered/certified public accountant acceptable to MFA. International audit standards such as International Standards of Auditing (ISA) 800, ISA 805, or equivalent shall be applied.

a) The auditor shall form an opinion on whether the financial statements fairly reflect the financial position of the Project, and whether they are prepared, in all material respects, in accordance with the accounting principles followed by the Partner

b) Deviations between the approved budget and the expenses charged/capitalised shall be highlighted with information on both nominal amounts and percentage of each deviation. The Partner shall include a written explanation of any deviations amounting to more than 10 % from a budget line

8.4 The audit report shall include:

- a) identification of the Project's total expenses and total income;
- b) the subject of the audit;
- c) the financial reporting framework applied;
- d) the auditing standards applied;
- e) a statement that the auditor has obtained reasonable assurance about whether the financial statements as a whole are free from material misstatement;
- f) the auditor's opinion.

8.5 The costs of the audit shall be included in the Project budget.

8.6 The audit requirements stated in this Agreement shall be applied on the total Grant including any part of the Grant transferred to other entities.

8.7 MFA may request additional information from the auditor at any time. Such information shall be provided within 30 days of the request.

9 FINAL REPORT

9.1 A final report for the Support Period shall be submitted to MFA for approval within three months after the end of the Support Period. The final report shall be set up in a way that allows for a direct comparison with the Application and shall be signed by an authorised representative of the Partner.

9.2 The final report shall, as a minimum, include

- a) an account of the results achieved by the Project, using the format, indicators and targets of the approved results framework. The overview must show delivered outputs and outcomes compared to planned outputs and outcomes;
- b) an assessment of how efficiently Project resources have been turned into Outputs;
- c) a brief account of materialised risk factors to the Project. Identified risks related to the climate and environment, gender equality, corruption and other financial mismanagement and human rights shall always be accounted for.
- d) an assessment of the Project's effect on society (Impact);
- e) a description of the main lessons learned from the Project;
- f) an assessment of the sustainability of the achieved results under the Project.

10 FOLLOW-UP MEASURES

10.1 The Parties may agree to hold formal meetings if/when required. Details regarding agenda and procedures will be agreed upon by the Parties.

10.2 If the Partner or another interested party initiates a review or evaluation of activities wholly or partly funded by the Grant, MFA shall be informed. The Partner shall forward a copy of the report of any such review or evaluation to MFA without undue delay.

11 PROCUREMENT

11.1 All procurement under the Project shall be undertaken by the Partner and be completed in accordance with Annex C as well as any statutory requirements applicable in the jurisdiction of the Partner.

12 PROJECT ASSETS

12.1 The Partner shall have full ownership to all equipment, consumables and intellectual property rights procured or developed by use of the Grant, unless otherwise described in the Application. All matters associated with equipment, consumables and intellectual property rights are the exclusive responsibility of the Partner. However, significant use of such equipment, consumables and intellectual property rights for purposes outside the Project shall be subject to MFA's prior approval.

12.2 MFA shall have a non-exclusive and royalty-free license to use all intellectual property rights procured or developed by use of the Grant. MFA may assign this right to any individual or organisation at its own discretion.

12.3 Transfer of ownership of any equipment, consumables and/or intellectual property rights during the Support Period shall be executed in accordance with the national legislation of the Partner and be made at market terms. Ownership may not be transferred to an employee of the Partner or its cooperating partner, or anyone related to or connected with an

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employee, if such a relation could lead to a conflict of interest as described in Article 13 clause 2.

- 12.4 Before a transfer is decided, the Partner shall assess whether it may have an impact on the Project and, where appropriate, consult with MFA. Any income from a transfer shall accrue to the Project, and shall be reported in the financial statement of the Project.
- 12.5 The Partner shall prepare records of transfer of ownership for any equipment, consumables and intellectual property rights. The records shall comprise information on the object of transfer, the original purchase price paid by the Partner, price offers received, the final sales price and the name of the purchaser. The record shall be submitted to MFA along with the first progress report due after the sale.
- 12.6 If the activities of the Project do not continue after the end of the Support Period or after termination of the Agreement, the Partner shall inform MFA about the remaining equipment and goods that have been purchased by use of the Grant. MFA may require that such assets be sold. Such sale shall be completed in accordance with the procedures described above. Income from the sale shall be repaid to MFA unless otherwise agreed by the Parties.
- 12.7 The Grant may not be used to purchase or construct real property (land or buildings) unless specifically agreed upon between the Parties in writing.

13 CONFLICT OF INTEREST

- 13.1 The Parties shall take all necessary precautions to avoid any conflicts of interest in all matters related to the Project.
- 13.2 Conflict of interest refers to any situation where the impartial and objective exercise of the functions of anyone acting on behalf of the Parties is, or may be, compromised for reasons involving family, personal life, political or national affinity, economic interest or any other connection or shared interest with another person.
- 13.3 If a conflict of interest occur, the affected Party shall, without delay, take all necessary measures to resolve the conflict, e.g. by replacing the person in question or by obtaining independent verification of the terms of the proposed decision or transaction.
- 13.4 If the conflict of interest cannot be resolved and if it relates to a decision or transaction of significance to the Project, the affected Party shall immediately notify the other Party. The Parties shall discuss in order to reach an understanding on the appropriate measures to be taken.

14 FINANCIAL IRREGULARITIES

- 14.1 The Parties shall practise zero tolerance towards any financial irregularities within and related to the Project. The zero tolerance policy applies to all staff members, consultants and other non-staff personnel, contractor, implementing partners and beneficiaries of the Grant.
- 14.2 Financial irregularities refers to all kinds of:
 - a) corruption, including bribery, nepotism and illegal gratuities;
 - b) misappropriation of cash, inventory and all other kinds of assets;
 - c) financial and non-financial fraudulent statements;

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- d) all other use of Project funds not in accordance with the Agreement and the latest agreed Application, implementation plan and budget.

14.3 The Parties are firmly committed to prevent, detect and manage financial irregularities and shall therefore:

- a) organise their operations and internal control systems in a way that financial irregularities are prevented and detected;
- b) cooperate fully to prevent, stop and handle financial irregularities within and related to the Project;
- c) require that all staff involved in, and any consultants, suppliers and contractors financed under the Project refrain from financial irregularities.

14.4 The Parties shall immediately inform each other of any indication of financial irregularities and of the measures initiated to handle the situation.

14.5 The Parties shall cooperate fully in the investigations of such events, whether the investigation is led by MFA or the Partner.

14.6 The Parties shall consider prosecution and/or other reasonable sanctions towards any person and/or legal entity suspected of financial irregularities within or in relation to the Project.

14.7 MFA may apply any measure as referred to in Article 17 clauses 1 and 2, with immediate effect and irrespective of Article 17 clause 3, if MFA determines that any financial irregularities have occurred. Any repayment claim may also include interest, investment income or any other financial gain obtained as a result of the financial irregularity.

15 TRANSPARENCY

15.1 The Parties shall distribute copies of this Agreement, as well as any subsequent amendments thereof, to all individuals and institutions involved in the Project or otherwise in need of information on its content.

15.2 The Partner shall publish the following in a dedicated and easily accessible place of its internet site:

- a) a copy of this Agreement,
- b) the title and value of any contracts and/or sub-agreements of more than NOK 500 000 (or the equivalent in local currency) which are to be financed by the Grant;
- c) names and nationalities of the respective agreement parties and, if relevant end any further sub-grantees or contractors in receipt of Project funds;

If internet publication is impossible, all the information in clause 3 shall be published by other appropriate means. The Partner shall give MFA precise information on where the publication is made.

Publication shall take place as soon as possible, and at the latest within six months after the contracts and/or sub-agreements were entered into.

Any deviations from this clause 15.2 shall be agreed by the Parties in writing.

- 15.3 The Parties shall make other project documentation, including the Application and all agreed reports, available to anyone upon request. Requests for disclosure may be denied if such disclosure is prohibited by national legislation, confidentiality obligations and/or if it may be detrimental to the Partner's legitimate interests.

16 VERIFICATION

- 16.1 Representatives of Norway may at all times carry out independent reviews, field visits, evaluations and other control measures to verify that the Grant has been used in accordance with the Agreement.
- 16.2 The Partner shall facilitate such control measures by providing all information and documents necessary to carry out the relevant initiative, as well as ensuring the unrestricted access of such representatives to any premises, records, goods and documents requested.
- 16.3 The Partner shall ensure that the representatives have access to the auditor of the Project, as well as to the auditor's assessments of all relevant information pertaining to the Project. The Partner shall release the auditor from any confidentiality obligations in order to facilitate such access.
- 16.4 The rights and obligations of this Article shall remain in force for five years following the end of the Support Period or after termination of the Agreement.

17 RESERVATIONS

- 17.1 MFA reserves the right to withhold disbursements at any time in case the Partner fails to fulfil its obligations under this Agreement and/or if there is suspicion of financial irregularities.
- 17.2 MFA reserves the right to terminate the Agreement with immediate effect and/or claim repayment of all or parts of the Grant in the event of material breach of this Agreement by the Partner. Material breach of the Agreement shall include, without limitation, the following:
- a) all or part of the Grant has not been used in accordance with the Agreement and/or approved implementation plans and budget,
 - b) the use of the Grant has not been satisfactorily accounted for,
 - c) the Partner has, after having been granted an extended deadline, failed to provide the agreed reports,
 - d) financial irregularities, grave professional misconduct or illegal activity of any form have taken place within the Project,
 - e) the Partner has failed to inform MFA of indication of financial irregularities within the Project in accordance with Article 14 above.
- 17.3 Before withholding disbursements, claiming repayment or terminating this Agreement, the Parties shall consult with a view to reaching a solution on the matter.

18 LIABILITY

- 18.1 Neither of the Parties shall be held liable for damage, injury or loss of income sustained by the other Party or its agencies, staff or property as a direct or indirect consequence of the

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Project. No claim for compensation or increases in payment in connection with such damage, injury or loss of income will be accepted.

- 18.2 The Partner shall assume sole liability towards third parties, including liability for damage, injury or loss of income of any kind sustained by them as a direct or indirect consequence of the Project. The Partner shall indemnify MFA against any claim or action from the Partner's employees or third parties in relation to the Project.

19 DURATION, AMENDMENT AND TERMINATION

- 19.1 The Agreement shall enter into force on the date of the last signature, and shall remain in force until all obligations arising from it have been fulfilled, or until it is terminated in accordance with this Article. Whether the obligations shall be considered fulfilled, will be determined through consultations between the Parties and confirmed by MFA in a completion letter.
- 19.2 The Agreement may be amended. Any such amendment must be agreed upon in writing between the Parties and shall become an integral part of the Agreement.
- 19.3 Each Party may terminate the Agreement upon three months written notice. If the Project cannot continue without the financial support of MFA, the Partner shall exert its best efforts to discontinue or scale down the Project promptly and in an orderly and financially sound manner.

20 RETURN OF INTEREST AND UNUSED FUNDS

- 20.1 Upon completion of the Support Period or upon termination of this Agreement, any unused funds that total more than NOK 500 shall be repaid to MFA as soon as possible and at the latest within 6 months. The repayment shall include any interest which have not been used for Project purposes, and other financial gain accrued on the Grant. This does not apply in case of termination where such funds have been irrevocably committed by the Partner in a legally binding agreement entered into with any third parties prior to the receipt of the notice of termination.
- 20.2 Repayments shall be made to the following bank account:

Name of the account:	Norwegian Ministry of Foreign Affairs
Account no.:	7694 05 12 618
IBAN no.:	NO83 7694 0512 618
Name and address of the bank:	DnB ASA, 0021 Oslo, Norway
Swift/BIC code:	DNBANOK

- 20.3 The transaction shall be clearly marked: "Unused funds". The name of the Partner shall be stated, along with the MFA's agreement number and agreement title.

21 DISPUTE RESOLUTION

- 21.1 Any dispute concerning this Agreement shall be settled by consultations between the Parties.



IN WITNESS WHEREOF the undersigned, acting on behalf of their respective Party, have signed the Agreement in two -2- originals in the English language, whereof the Parties keep one each. In the event of any discrepancies between this English language version and any later translations, the English language version shall prevail.

Date: 2 July 2018

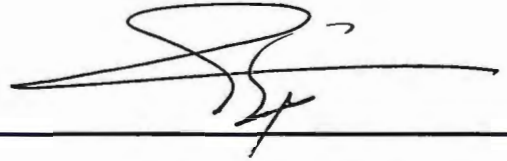


for the Norwegian Ministry of Foreign Affairs,

Unni Rambøll

Acting Head

Representative Office of Norway to the
Palestinian Authority



for Central Elections Commission

Dr. Hanna Nasir

Chairman

Central Elections Commission

Attachments:

Annex A: Approved budget for the Project

Annex B: Results framework

Annex C: Procurement Provisions



Support To CEC in 2018 Project

	Unit	Number of units	Unit Cost US\$	Cost US\$
1. Empowerment and enabling of women political participation				
1.1. Capacity building program for women political activists				
1.1.1 Workshops	Workshop	3	USD 6 000,00	USD 18 000,00
1.1.2 Training Kits	Kit	90	USD 20,00	USD 1 800,00
Total 1.1 Capacity building program for women political activists				USD 19 800,00
1.2. Enhancing Advocacy efforts and awareness-raising to prompt women's participation				
1.2.1. Conducting of 38 national advocacy sessions				
1.2.1.1 Workshops Costs	workshop	38	USD 700,00	USD 26 600,00
1.2.1.2 Transportation allowance for participants	Participant	1200	USD 10,00	USD 12 000,00
Total 1.2.1. 38 Workshops				USD 38 600,00
1.2.2. Production of 5 TV episode on women and elections	Episode	5	USD 1 000,00	USD 5 000,00
1.2.3. Production of a short documentary promoting the project activities	Film	1	USD 6 000,00	USD 6 000,00
1.2.4. Production and distribution of awareness Publications	Lump Sum	1	USD 2 700,00	USD 2 700,00
1.2.5. Production and broadcasting of 1 Radio Spot & 1 TV Spot				
1.2.5.1. Radio spots production				
1.2.5.1.1. Radio spots production	Spot	1	USD 500,00	USD 500,00
1.2.5.1.2. Radio spots broadcasting (10 radios * 10 times * 10 days)	broadcast	1000	USD 12,00	USD 12 000,00
1.2.5.2. TV Spots				
1.2.5.2.1. TV spots production	Spot	1	USD 2 000,00	USD 2 000,00
1.2.5.2.2. TV spots broadcasting (2 TVs * 3 times * 8 days)	broadcast	48	USD 100,00	USD 4 800,00
Total 1.2.5. Production and broadcasting of 1 TV Spots & 1 Radio Spot				USD 19 300,00
1.2.6. Organization of a conference on women participation in elections	Lump Sum	1	USD 6 000,00	USD 6 000,00
1.2.7. Conducting of a social media campaign	Video	7	USD 400,00	USD 2 800,00
Total 1.2. Enhancing Advocacy				USD 80 400,00
Total 1. Empowerment and enabling of women political participation				USD 100 200,00
2. Capacity building for media on elections coverage				
2.1. Enhanced capacities of 90 media representative				
2.1.1. Trainer (3 workshops * 3 days) (External on certain topics)	Workshop day	9	USD 400,00	USD 3 600,00
2.1.2. Training hall & refreshments (3 workshops * 30 participants * 3 days)	participant	270	USD 20,00	USD 5 400,00
2.1.3. Newspaper announcement (4 newspaper * 1 day)	Newspaper	4	USD 200,00	USD 800,00
2.1.4. Transportation allowance for participants (90 participant * 3 days)	participant	270	USD 10,00	USD 2 700,00
Total 2.1. Enhanced capacities of 90 media representative				USD 12 500,00
2.2. Enhanced capacities of 120 media students				
2.2.1. Lecturer (External on certain topics)	Lecturer	4	USD 1 500,00	USD 6 000,00
2.2.2. Hall rental & Refreshments	Hall rent	4	USD 1 800,00	USD 7 200,00
2.2.3. Media production & broadcasting	Univercity	4	USD 1 700,00	USD 6 800,00
Total 2.2. Enhanced capacities of 120 media students				USD 20 000,00
Total 2. Capacity building for media on elections coverage				USD 32 500,00
3. Enhancing relations with political parties				
3.1. Training Workshops (6 workshops * 3 days * 25 participants)	Workshop	450	USD 20,00	USD 9 000,00
3.2. Closing ceremonies (2 ceremonies * 60 participants)	Ceremony	120	USD 30,00	USD 3 600,00
Total 3. Enhancing relations with political parties				USD 12 600,00
4. Enhancing the human resource base of the CEC				
4.1. Internal workshop	workshop	1	USD 4 000,00	USD 4 000,00
4.2 conferences	Participant	4	USD 2 325,00	USD 9 300,00
4.3 Regional workshop	Participant	3	USD 1 200,00	USD 3 600,00
Total 4. Enhancing the human resource base of the CEC				USD 16 900,00
5. Enhancing the institutional capacities of the CEC				
5.1. Do's offices maintenance works	DO	11	USD 600,00	USD 6 600,00
5.2. Photocopiers	Photocopier	6	USD 1 500,00	USD 9 000,00
Total 5. Enhancing the institutional capacities of the CEC				USD 15 600,00
Totals for project cost Excl. Audit, admin costs				USD 177 800,00
5. Audit				USD 4 000,00
Totals for project Excl. Admin Costs				USD 181 800,00
Admin Cost(5% CEC)				USD 9 090,00
Total Project				USD 190 890,00

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Annex A: RESULTS FRAMEWORK:

LEVEL	EXPECTED RESULT	INDICATORS	Indicator data			Data source of verification	Comments
			BASELINE Y0	TARGET Y1	TARGET Y2		
IMPACT		• • •					
OUTCOME 1	Palestinian women are politically empowered and enabled.	women participation levels in future elections as voters and candidates. Percentage of women in decision-making positions.	The percentage of women in decision-making positions in the Parliament is 13%, in the Cabinet is 15% and in municipalities (mayors) 6.25%. The percentage of women participation in the 2017 elections as voters (42.8%), candidates (26.2%) and as winning candidates (21.2%) .	Women and men activists in CSOs, political parties, Ministries, local councils and in decision-making positions.		Women and men activists in CSOs, political parties, Ministries, local councils and in decision-making positions.	Elections reports which provide statistics on percentages of women participation as voters, candidates and winners. CSOs reports on the number of women observers participation. Number of studies and activities by stakeholders addressing the democratic participation of women. Level of women quota in elected local councils.
OUTPUT 1.1	Increased capacities and opportunities of women in	90 women from active Civil Society Organizations, elected members of	3 TOT training workshops were conducted by the CEC which	90 women from active Civil Society Organizations		90 women from active Civil Society Organizations,	Training evaluation reports.

	the political arena.	local councils and potential candidates are trained. Number of workshops conducted by trained women in the future to enable women political participation in the various sectors.	targeted 69 women activists in the WB and GS in 2016.	, elected members of local councils and potential candidates		elected members of local councils and potential candidates		
<i>OUTPUT 1.2</i>	Enhanced advocacy efforts and awareness-raising to promote women's participation in the political sphere.	38 national advocacy sessions are conducted targeting 1200 women activists.2. the outcomes of the local conference on women and elections and identified interventions.2.The number of future interventions by all stakeholders according to their scope of work advocating for women rights in political and democratic participation.	120 national advocacy sessions conducted by trained women under the CEC supervision in 2016 targeted 2890 women.			1200 representatives of political parties, media, women organizations, CSOs, governmental organizations and relevant ministries. Social media activists. The general public.	Interventions submitted by stakeholders to promote women political participation.	
OUTCOME 2	Media representatives are capable of providing	observers reports on media coverage of elections. Increase in the level of	731 local accredited media representatives.			Media representatives. The general voting public.	The quality and quantity of media productions.	

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	accurate elections coverage and productions.	media coverage of future elections.						
<i>OUTPUT 2.1</i>	Enhanced capacities of 90 media representatives on the accurate media coverage of elections.	90 media representatives are trained on accurate media coverage. Number of media productions.	233 media representatives had undergone training by the CEC in the past four years.			90 media representatives.	Training evaluation reports. Evaluation of media productions by the media expert.	
<i>OUTPUT 2.2</i>	Enhanced capacities of 120 media students in 4 universities on elections media coverage through providing specialized media training on elections coverage and increased capacities of producing elections media productions.	120 media students in 4 universities are trained on accurate elections coverage. Around 12 media productions are produced, published and broadcasted.	NA			120 media students in 4 universities.	Training evaluation reports. Evaluation of media productions by the CEC and media lecturers.	
<i>OUTCOME 3</i>	Enhanced partnership	Interaction relations between the CEC and political parties.	The CEC has strong and sustained			28 accredited accredited political parties'	Regular meetings and updates.	

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	with political parties.		relations with the secretary general and regional representatives of all political parties.			regional representatives and secretary general.	
<i>OUTPUT 3.1</i>	Enhanced elections awareness among representatives of political parties on the existing electoral system, recommendations and lobbying towards electoral reform.	Recommendations for amendments to existing electoral system. Lobbying efforts to endorse the required amendments by legislators and decision-makers.	35 regional representatives of political parties received training on electoral systems and elections reform in 2012-2013. 180 political parties at the district level received elections awareness training in 2012-2013			150 representatives of political parties at the district level.	Workshops evaluation reports and recommendations by political parties.
<i>OUTCOME 4</i>	Enhanced networking relations with elections management bodies.	Enhanced networking relations with stakeholders at the local, regional and international levels.	The CEC has strong relations with elections EMBs at the regional and international levels as a cofounder of the Arab EMBs organizations and a member			CEC core staff. Regional and international members of elections administration bodies.	Work performance reports and Stakeholders feedback.

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			of international EMBs. CEC skilled and professional staff.					
<i>OUTPUT 4.1</i>	Enhanced work performance at all levels.	Level of CEC's participation and contribution in regional and international conferences and study visits.				CEC core staff. Regional and international members of elections administration bodies.	Work performance reports. Stakeholders feedback.	
<i>OUTCOME 5</i>	Enhanced and sustained institutional capacities of the CEC							
<i>OUTPUT 5.1</i>	Enhanced work environment and functions of CEC district offices.	CEC's district offices in the WB are renovated and supplied with basic IT equipment.	CEC has 16 functioning district offices in the WB and GS.			NA	Work assessment reports by CEC District Coordinators.	

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